



**Harrison College Ltd**  
**Provider Access Policy**

## Introduction

This policy statement sets out the college's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997 and the Technical and Further Education Act 2017.

## Pupil entitlement

All pupils in years 7-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- To understand how to make applications for the full range of academic and technical courses.

## Management of provider access requests

**Procedure:** A provider wishing to request access should contact *Mrs R Barber*, Careers Lead, Telephone: 01302 540495; Email: [r.barber@harrisoncollege.co.uk](mailto:r.barber@harrisoncollege.co.uk)

## Premises and facilities

The college will make the classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The college will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Library. The Careers Library is based in the college library and is available to all students at break times, lunch, during independent learning and after-school.

## Provider Guidance

- Harrison College students all have a SEND need, this ranges from autism to anxiety. Providers need to be mindful of the content of their presentation and if they are unsure then they are welcome to send any resources/presentation to [r.barber@harrisoncollege.co.uk](mailto:r.barber@harrisoncollege.co.uk) in advance of the session.
- We kindly request that providers arrive to college 10 minutes prior to their scheduled session so that the college team can ensure that they have the resources they need, check any AV and equipment.
- All providers should be mindful of the language used within the college as our students are vulnerable therefore all language must be appropriate. There will be Harrison College staff in all provider sessions therefore if they do feel that any contact is inappropriate they will raise this with the provider at an appropriate time.

