



Application Form

All sections must be fully completed in order for the application to be processed

Personal Details			
Surname		Forename	
Date of Birth		Age Sep 2024	
Address			
Student Email		Student Mobile Number	
Parent/Carer Name		Parent/Carer Name	
Parent/Carer Telephone Number		Parent/Carer Telephone Number	
Parent/Carer Email Address		Parent/Carer Email Address	
Secondary School		SENCO	
Local Authority		Name of LA Case Officer	
SEND needs	Please tick all that apply: Visual impairment Hearing impairment Profound complex disabilities Mental health difficulty Moderate learning difficulty Severe learning difficulty Autistic spectrum disorder Asperger's syndrome Physical disability Medical condition Dyslexia		
Travel	Independent traveller Y / N (delete as appropriate)		
Nationality		Are you or have you ever been looked after by the Local Authority?	
Tick if applies:	Free School Meals	Pupil Premium	
	EHCP	If not indicate: Pending / At Appeal	
Have you ever had a social worker?		If Yes, Contact Details:	

Have you ever had a fixed term exclusion?		If Yes, Details:	
Have you ever been involved in Child Protection?		If Yes, Details	
Do you have an allergy to dogs?		Do you have oppositional behaviours to dogs?	
How did you hear about us?			
Career Goal / Aspiration. Please include the type of employment you would be interested in so that we can source suitable work placements			
Reference Name (Current or previous education provision)		Position	
Organisation		Address	
Telephone		Email	
The reference will be requested prior to offer being made			

Qualifications / Course Studies

Please list any educational history and qualifications below. Please note, if you are still to receive results or sit exams then state clearly below all your predicted grades.

Course / Subject Title	Type / Level (GCSE / BTEC)	Date of Completion	Grade (Achieved / Predicted)	Tick if awaiting results

If you haven't or are not sitting external examinations, please indicate the reason below:

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Criminal Convictions

We need to ask all students whether they have any 'relevant' criminal convictions as defined by the Rehabilitation of Offenders Act 1974. 'Relevant' meaning offences against a person, whether violent or sexual, offences involving drugs or controlled substances, or theft. A declaration of a relevant Criminal Conviction will result in a Risk Assessment being carried out to determine whether the student poses a risk to the welfare or safety of others. This does not include warnings, cautions, reprimands and (for example) speeding fines / points.

Do you have a 'relevant' criminal conviction?	Y/N
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However, where a caution has been received in connection with a sexual or violent incident, we would ask that this is declared in the boxes below.

Do you have a 'relevant' violent or sexual caution?	Y/N
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Data Protection

I, [the applicant], hereby acknowledge and consent to the collection, processing, and use of my personal data by Harrison College for the purposes outlined:

1. Admission and Application Process:

I understand that the personal data provided in this application form, including but not limited to my name, contact information, academic history, and any supporting documentation, will be used for the purpose of ascertaining the support or provision needed prior to and during admission to Harrison College

2. Communication:

I consent to receiving communication from Harrison College related to my application, including updates on the status of my application, important deadlines, and other relevant information.

3. Academic and Administrative Purposes:

In the event of my admission, I acknowledge that my personal data will be used for academic and administrative purposes, including enrolment, course registration, and the provision of academic services.

4. Data Security:

I acknowledge that Harrison College is committed to maintaining the security and confidentiality of my personal data. Appropriate measures will be taken to prevent unauthorized access, disclosure, alteration, and destruction of my data.

6. Data Retention:

I understand that my personal data will be retained for the duration necessary to fulfil the purposes outlined in this consent statement or as required by applicable laws and regulations.

7. Withdrawal of Consent:

I have the right to withdraw this consent at any time. The withdrawal of consent will not affect the lawfulness of processing based on consent before its withdrawal.

8. Contact Information:

If I have any questions or concerns regarding the use of my personal data, I can contact Gemma Peebles the Data Protection Officer.

I hereby acknowledge that I have read, understood, and voluntarily consent to the terms outlined in this consent statement and further information can be found by accessing the Data Protection Policy on Harrison Colleges website or requesting a paper copy.

Signature Applicant:		Date:	
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Equality Information

The Equality Act 2010 introduced Public Sector Equality Duty, which further and higher education institutions have to meet. The General Duty is underpinned by Specific Duties. In England these commenced on 10th September 2011. The English Specific Duties required further and higher education institutions to publish information to demonstrate their compliance with the Equality Duty.

Harrison College Limited encourages students to disclose equality related data, to help promote Equality and Diversity within the organisation. The information helps us to improve things, tells us where to direct our services and shows us if certain people are not making the most of them and helps us to check that everyone's needs are being met regardless of who they are.

The law is very strict about making sure that we protect this information and deal with it sensibly and responsibly. It helps to make sure we are targeting services at the right people, to make sure Harrison College Limited is being fair and transparent and that people from all backgrounds are represented.

As an organisation we have secure and confidential mechanisms for sharing information only with individuals within the institution. It is not compulsory to disclose this information.

Is your gender identity the same as the gender you were assigned at birth?	Yes	No
If you ticked no:	Transgender: Male to Female	Transgender: Female to Male
What is your religion?	No religion	Christian
	Sikh	Buddhist
	Muslim	Spiritual
What is your sexuality?	Heterosexual	Bisexual
	Lesbian	Other
		Jewish
		Hindu
		Other
		Gay Man

I authorise Harrison College to record and process this information, which is defined as sensitive personal data under the Data Protection Act 1998. The personal information will not be shared with third parties and will only be used to monitor the college's compliance with its Equality Duty.

Signature Applicant:		Date:	
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Please return your completed application form to Harrison College either via email to: principal@harrisoncollege.co.uk or via post to:

Principal, Harrison College, Barclay Court, Heavens Walk, Doncaster, DN4 5HZ