



**Harrison College Ltd**

**Student / College Learning Agreement**

It is essential that students, parents/carers and the College each make a full commitment to seek success in the course of study undertaken. As a result, this Learning Agreement is drawn up for all three parties to sign in order to give students the best opportunity of success. It is therefore recognised that all three parties must do everything in their power to adhere to this agreement. The College realises that if students are at any stage unhappy with the quality of education provided they are free to leave, and students and their parents must recognise that if students do not adhere to their part of this agreement they may be asked to leave the College at whatever stage deemed fit by the Principal. Naturally, it is hoped that no such problems will occur.

**Name of Student:** \_\_\_\_\_

### ***Harrison College Ltd Agreement***

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Harrison College Ltd recognises its obligation to provide a safe and positive environment in which students may grow academically, socially, culturally and spiritually, and meet the needs specified in their EHCP. Accordingly, the College agrees to:

1. Provide teaching and directed throughout the academic year.
2. Provide and mark homework for all subjects, returning marked work promptly.
3. Provide opportunities for regular work placement which is of direct relevance to potential career aspirations.
4. Provide opportunities for extra-curricular involvement in sporting and cultural activities.
5. Provide thorough and detailed periodic testing and parental reports on academic progress throughout the students' time at Harrison College.
6. Provide thorough and detailed help in the search for places of work and Higher Education.

### ***Student Agreement***

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All students agree to:

1. **Maintain an excellent record of attendance and punctuality:**
  - Attend on every day of the College year from 9.00 – 14.30. Students are not to leave the premises without permission during this time. All sessions detailed on the students' individual timetable are compulsory. Students must ensure that the College is informed if they are absent on the first day of any absence and provide the College with a written parental note giving the reason on the first day of their return. When intending to be absent (e.g. university interview) a request for such absence must be made to the Principal, ensuring all teachers and tutors know at least a week in advance.
  - Holidays will not be permitted in term time although a request for other absence will be considered by the Principal.
2. **Make purposeful and effective use of lessons, directed study and independent time:**
  - Contribute to the purposeful and business-like working atmosphere we enjoy during Directed Study. College areas are environments where work-related conversations are in hushed tones and students are expected to be on task at all times. Students may read quality newspapers or magazines during this time, if complementary to their studies. Directed Study is primarily for research, extended reading and review of lesson work.
  - Ensure that the correct books and equipment are brought to lessons.
3. **Present themselves as role models of the College:**
  - Take on responsibilities and duties as part of the College, providing a lead and setting an example both on public occasions and within the course of a normal day.

- Take a pride in maintaining a first-rate working environment through care of College fabric and resources and by the presentation and detail provided in written work, ensuring that all books, property, and equipment are kept free from graffiti.
  - Conduct themselves in a proper and correct manner when on work placement, ensuring that they represent both the College and the placement business in the correct way.
4. **Uphold the rules and guidelines of Harrison College as outlined in this agreement:**
- Students who breach the rules and requirements of Harrison College accept the sanctions detailed in the Harrison College Personal Development, Behaviour and Welfare Policy.

**Parent/Carers' Agreement**

Parental support is vital in a child's transition from adolescence into adulthood. Whilst students in the College are receiving more and more responsibilities and independence within the home and within society, this Learning Agreement recognises that the College is committed to keep parents informed of every aspect of their child's progress. In return parents/carers agree to:

1. Support their son/daughter in all aspects of their College life and in their commitment to meeting all of the points outlined in this agreement, particularly with regard to attendance, punctuality, part-time work commitments and the meeting of deadlines.
2. Attend Pupil Progress Evenings and other meetings relating to their son/daughter.
  - 1.
3. Telephone the College to inform them of their son/daughter's sick absence on the day that it first arises and send a signed letter explaining the absence on the first day of their return.

**Declaration of all Parties**

The undersigned agree to uphold the above obligations in full:

**Student signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Parent / Carer signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Signature on behalf of Harrison College** \_\_\_\_\_

**Date:** \_\_\_\_\_